



16 - 20 OCTOBER 2017
Durban ICC / Inkosi Albert Luthuli
International Convention Centre

REGISTRATION FORM

Rates applicable only for South African
based organisations.
Rates quoted are in South African Rands

DISCOUNTS
If there are four persons
participating from the
same company a fifth
person can be registered
for FREE!

CONFERENCE DELEGATE INFORMATION

Please copy for multiple registrations

Mr/Mrs/Dr/Prof: _____ First name: _____

Last name: _____

Position: _____ Company name: _____

Address: _____

City: _____ Province: _____

Postal code: _____

Country: _____

Phone: () _____ Fax: () _____

Cell phone: () _____

Email: _____

Authorising manager: _____

Authorising signature: _____ Date: _____

I agree to the full terms and conditions*

CREDIT CARD PAYMENT OPTION

Credit card number: _____

CVC: _____ Expiry date: _____

Card type: Amex Diners MasterCard Visa

Other (please specify): _____

Cardholder's name: _____

Cardholder's signature: _____

BANK TRANSFER PAYMENT OPTION

Organisation purchase order number: _____

Contact person for payment: _____

Email: _____

Phone: () _____ Fax: () _____

THREE EASY WAYS TO REGISTER:

- 1 Phone: +27 87 890 0898
- 2 Register online at www.exportweek.co.za
- 3 Complete and return this registration form via fax +27 21 702 4340 or via email: meghan.gilson@exportweek.co.za

GREAT VALUE!

(RATES APPLICABLE TO SOUTH AFRICAN BASED ORGANISATIONS AND ARE QUOTED IN SOUTH AFRICAN RANDS)

EARLY BIRD RATE bookings paid and received before 30 September 2017

Includes access to:

- 16 - 17 October: 2 day Summit includes all catered functions and conference materials
- 18 October: Export Essentials Seminar
- 17 - 18 October: Expo access

SUMMIT REGISTRATION:

R2 195 + 5% SERVICE FEE AND
14% VAT (R307.30) = **R2 627.42**

STANDARD RATE bookings paid and received between 1 - 17 October 2017

Includes access to:

- 16 - 17 October: 2 day Summit includes all catered functions and conference materials
- 18 October: Export Essentials Seminar
- 17 - 18 October: Expo access

SUMMIT REGISTRATION:

R2 495 + 5% SERVICE FEE AND
14% VAT (R366.77) = **R2 985.52**

Disclaimer

Please tick the appropriate box should you not wish to receive information from this or related events or your information to be disclosed to:

Hypenica Reputable third parties

Terms and conditions*

- 14% VAT applicable to all events taking place in South Africa
- Rates exclude 5% administration fee which will be included/ added to your invoice
- If payment is not received by the time of the early bird price expiry, the next tier pricing will apply
- **Participation fee includes:** Access to all presentations and networking opportunities, all food and refreshments during the conference sessions (excludes evening meals), all post-conference presentation slides and notes for training purposes, access to exhibition room (where applicable), on-site assistance with networking and access to attend cocktail reception (where applicable).
- **Participation excludes:** Parking tickets, accommodation, dinners and breakfast.
- **Discounts:** For group discounts (more than 5 attendees from the same organisation) please contact the registrations team: registrations@hypenica.com
- Organisers reserve the right to alter this programme without notice or to cancel with full refund. Neither the organisers nor their suppliers will be held responsible for any injury, loss or damage incurred to participants at the event. Right of participation reserved.
- **Payment details:** On receiving your completed registration form, we will send an official confirmation and invoice within 5 days. Payment of the full delegate fee is due immediately from the invoice date. In the event that payment has not been received before the start of the event, delegates will be refused entry. Please check with the necessary payment department that payment has been made before travelling to the conference.
- **Cancellation policy:** Cancellations made within 48 hours of receipt of the completed registration form will be eligible for a full refund / no penalty fee.
- Cancellations received in writing more than one month prior to the start of the event will be refunded less a 50% cancellation fee / liable for 50% cancellation fee.
- Cancellations received in writing within one month of the start date of the event will receive no refund and registrants will be liable for payment of 100% of the invoiced amount. A substitute delegate can be named at any time before the event starts and no fees will be applied to this.
- **No-shows:** Registrants who do not attend the event will be liable for payment of 100% of the invoiced amount.
- **Important notes:** This booking form constitutes a legally binding contract. It may be necessary for reasons beyond the control of Hypenica (Pty) Ltd to change the content and timing of the programme, the speakers, the date or the venue. In the unlikely event of the programme being cancelled, Hypenica (Pty) Ltd will issue a credit note or make a full refund but disclaim any further liability. By submitting your details, you agree to the use of your personal information as set out in our privacy policy on www.hyphenica.com.

CONTACT US:

31 Bell Crescent, Westlake Business Park, Tokai
PO Box 30875, Tokai, 7966, South Africa
Phone: +27 87 890 0898
Fax: +27 21 702 4340

REGISTRATION AND TRAVEL INFORMATION:

Meghan Gilson
meghan@exportweek.co.za

CONFERENCE / GENERAL INFORMATION:

Daniel Claassen
daniel.claassen@exportweek.co.za

EVENT VENUE:

Durban International Convention Centre
45 Bram Fischer Road, Durban 4001

Code: EPW2017

www.exportweek.co.za