

EXTERNAL ADVERT

Business Unit: Knowledge Management		Date: 29 June 2022
Job Title:	Intern: Information Technology (IT)	
Duration:	12 months	

Brief Outline of Duties:

To provide IT Desktop Support services and log calls for the IT Help desk. To provide Website and Desktop Publishing services.

KEY PERFORMANCE AREAS (Among others)

- IT Helpdesk Call Logging
- Desktop Support
- Network support
- Management of servers and applications including Microsoft and Linux based systems
- Management of LAN devices including switches and firewalls
- Management of WAN links and WAN partners where the monitoring of link usage and WAN optimization will be required
- Management of Information Security system/processes i.e. anti-virus and other forms of end-point protection and policies
- Management of VoIP telephone devices and PBX systems

JOB SPECIFICATION

Educational and /or Technical Competencies:

The intern should have as a minimum:

- Bachelor of Information Technology Degree or Diploma in Information Technology
- Exposure to Microsoft 365 and Azure would be an added advantage

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PROFESSIONAL COMPETENCIES

- Sound knowledge of:
 - Information Technology Hardware Infrastructure Maintenance and Support.
 - Website and Desktop Publishing.
 - Latest Technologies e.g Microsoft 365, Azure.
- Understanding of the ICT regulations.

PERSONAL ATTRIBUTES

- Good interpersonal and communication skills.
- Computer literacy at an intermediate level.
- Proficiency with the Microsoft Office suite, specifically Excel.
- Ability to aspire to a culture of service excellence.

Closing date: 08 July 2022 @ 16h00.

Applications can be submitted to Lungisani@tikzn.co.za

TIKZN subscribes to the principles of employment equity in its recruitment processes.

Prospective employees will be subjected to competency assessments and security vetting as part of the selection process

NB: Applicants who have not received any correspondence from us within three (3) months of the closing date can consider their applications unsuccessful.